



## **BUILDING A STRUCTURE**

Deciding the best structure for your campus to attain a functional, efficient, and cohesive CCRT.  
*Work with your TTI Team to respond to the following questions.*

### **Infrastructure**

1. Organizational model (concentric; hierarchical)
2. Size
3. Meetings (frequency; length)
4. Roles & Responsibilities (chairperson; officers; job description/expectations)
5. Committees (permanent/on-going; ad hoc)

### **Functionality**

1. Decision making
2. Communication (method; how often; who)
3. Accountability

## **Formalizing Relationships, Roles, and Responsibilities**

1. MOUs/Letters of Commitment
2. Confidentiality (clarification of roles, rules, and limits)
3. Campus Response Protocols